



# ORDIOR

## Managing Your Copyrights



# Protecting Your Copyrights | USCO

- The United States Copyright Office (USCO) is the main body that administers all aspects of copyright law in America and abroad.
- Copyright is defined as intellectual property that protects original works once it has been created in a tangible form.
- The copyright owner is anyone who created a work. This can also include organisations and companies.
- Copyright exists automatically once a work has been made, however, registering a work for copyright has many benefits.



# Why Register Copyright

- It is not mandatory to register a work for copyright. However, registering a work does mean that the exclusive rights of a work can be enforced by law.
- Copyright owners who register their works can seek monetary damages in the event of a lawsuit.
- A presumption of correction of information on a registration is provided if a work is registered for copyright.
- For works created after 1<sup>st</sup> January, 1978, the copyright term lasts for the life of the author plus 70 years after the author's death.

[Home](#) / [About](#) / [Overview](#)

## Overview

### Mission Statement

*The U.S. Copyright Office promotes creativity and free expression by administering the nation's copyright laws and by providing impartial, expert advice on copyright law and policy for the benefit of all.*

### Creation of the Copyright Office



For over 150 years, the Copyright Office has been at the forefront of U.S. copyright. As part of the Library of Congress since 1870, and recognized by Congress as a separate department of the Library since 1897, the Copyright Office registers copyright claims, records information about copyright ownership, provides information to the public, and assists Congress and other parts of the government on a wide range of copyright issues, both simple and complex. Through this work, the Copyright Office is committed to helping fulfill copyright's Constitutional purpose and to promote creativity and free expression for the benefit of all.

Today, the Copyright Office's staff of around 440 people, headed by the Register of Copyrights, is responsible for administering a complex and dynamic set of laws. The Copyright Office examines hundreds of thousands of copyright claims per year, resulting in an average of over half a million registrations annually. Every year, these records are supplemented with thousands of documents, representing hundreds of thousands of titles of works, which provide additional ownership information. The Copyright Office acts as a conduit for the Library of Congress, providing certain works of authorship, known as copyright deposits, to the Library for its collections. The Copyright Office also administers provisions of law related to statutory licensing, helping manage and distribute royalties as required by law.

The Register of Copyrights is the principal advisor to Congress on national and international copyright matters, testifying upon request and providing ongoing leadership and impartial expertise on copyright law and policy. The past few years have been particularly active, as Copyright Office lawyers assisted Congress with copyright review hearings and prepared numerous substantive reports, including: Copyright and the Music Marketplace; Revising Section 108: Copyright Exceptions for Libraries and Archives; Section 1201 Study: The Making Available Right in the United States; Software-Enabled Consumer Products: Authors, Attribution, and Integrity; Examining Moral Rights in the United States; and Section 512.

# Registration Process

- Ordior has a direct account with the USCO, which allows us to register our works for copyright protection.

- The registration process is managed by Brendan Paniagua, who acts as the Catalogue & Archive Manager.

- The primary works to be registered are sound recordings, such as singles or albums.

- Registering a sound recording involves naming the performers and production individuals of a work.

- If an author is signed directly to Ordior, the music & lyrics can also be registered.

The screenshot displays the Copyright Clearance Center (CCC) eCO Registration System interface. The main content area features a 'Welcome, Dammit!' message and a 'Please disable your browser's pop-up blocker' notification. Below this, there are links for 'For copyright registration information, instructions, helpful tips and FAQs' and 'If you received a Notice for Mandatory Deposit for an electronic work and need more information or help'. A table titled 'Open Cases' is visible, listing various cases with columns for Case #, Status, Opened, Title, Job Reference, Month, Year, Type of Work, Appl. Format, Fee Paid, and Status. The table contains several rows of data, including cases for 'Mount Lilly Rangers', 'Side Chick, Vol. 2', 'Softbox - Items 07', 'Cotton Candy Straps', 'Approved Names (Prest)', 'Audley', 'The Age of House', 'Or Parts', 'Where Is The Love - Bonus EP', and 'Where Is The Love? (Radio Edit)'. Below the table, there is a section for '\*eCO information\*' with an 'IMPORTANT NOTE' and a 'Standard Application' warning. The 'IMPORTANT NOTE' states: 'IMPORTANT NOTE: You may register up to 10 unpublished works on the same application. To do so, IF YOU MUST SELECT this link for "Register a Group of Unpublished Works." Click here if you need help finding this link. Click here to watch a video that provides step-by-step instructions for completing the application for a "Group of Unpublished Works."'. The 'Standard Application' warning states: 'The "Standard Application" MAY NOT BE USED to register a "collection" of unpublished works. If you submit 2 or more unpublished works on the "Standard Application" the Copyright Office may register only 1 of your works and remove the remaining works from the claim. To register these works you will need to resubmit them using an appropriate application form.' At the bottom of the page, there is a note: 'The eCO Registration System will be offline every weekend from 10:00 PM Saturday until 6:00 AM Sunday (Eastern Time) for scheduled maintenance.'

# Time To Process A Registration

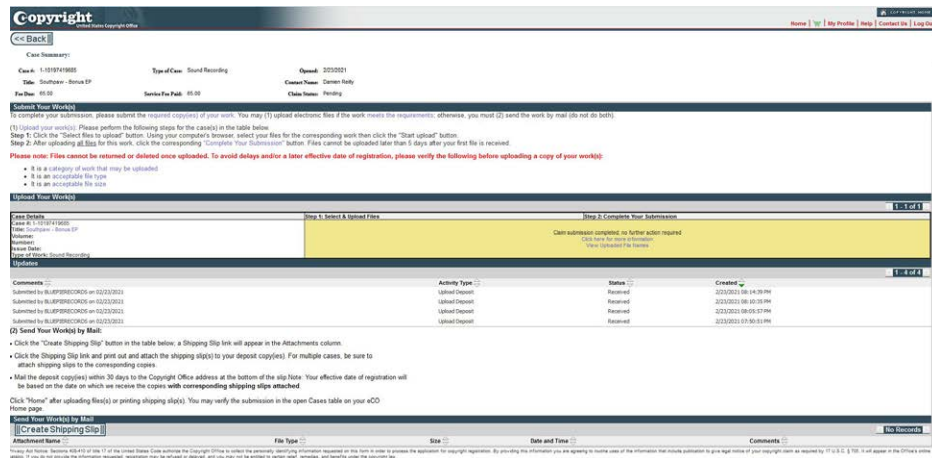
· The process of registering a work for copyright involves compiling all information, completing the application, making a payment, and uploading the work.

· For a single track, it takes approximately 30 minutes to 1 hour.

· For an album, it takes approximately 1 to 2 hours.

· Once a work has been uploaded, it takes approximately 3.2 months for the USCO to process and register the work.

· The payment for registering a work online with multiple authors is \$65USD.



The screenshot displays the Copyright Office's online registration interface. At the top, it shows the case details for Case # 1-013741985, titled 'Soundtrack - Bonus EP' by 'The Roots', with a fee of \$65.00. The registration status is 'Pending'. Below this, there are instructions for submitting the work, including a 'Submit Your Work(s)' section with a 'Start Upload' button. A table titled 'Upload Your Work(s)' shows the progress of file uploads, with columns for 'Date Uploaded', 'File Name', 'Status', and 'Created'. The table lists four uploads, all of which are 'Finished'. Below the table, there are instructions for sending a 'Shipping Slip' by mail, including a 'Create Shipping Slip' button. The bottom of the page features a 'Send Your Work(s) by Mail' section with a 'Create Shipping Slip' button and a 'No Comments' button.

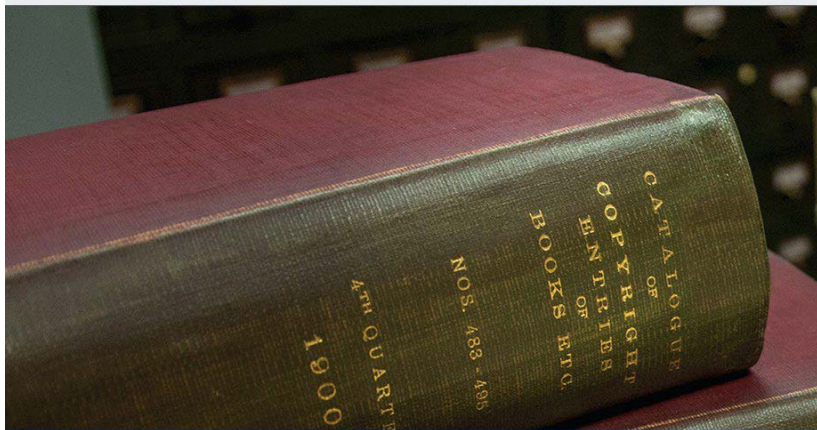
Date Uploaded	File Name	Status	Created
2/23/2021 10:14:39 PM	Upload Deposit	Finished	2/23/2021 10:14:39 PM
2/23/2021 10:16:31 PM	Upload Deposit	Finished	2/23/2021 10:16:31 PM
2/23/2021 10:05:17 PM	Upload Deposit	Finished	2/23/2021 10:05:17 PM
2/23/2021 07:50:01 PM	Upload Deposit	Finished	2/23/2021 07:50:01 PM



# Conclusion

The process of registering a work for copyright with the USCO is lengthy and complex. However, this is made simpler by management systems put in place by Ordior.

Copyright.gov | U.S. Copyright Office





**Detect, Collect,  
Manage, Let's go!**



**ORDIOR Australia**

Clarence House  
Unit 6 No 9 Clarence Street  
Moss Vale, NSW 2577  
Australia  
W: [www.ordior.com](http://www.ordior.com)  
E: [damien@ordior.com](mailto:damien@ordior.com)  
P: +61 2 9310 0155  
F: +61 2 9310 0166

**Ordior USA**

3 Germay Dr  
Ste 4 - 4002  
Wilmington, DE 19804  
USA  
P: +1 646 291 8906  
F: +1 360 326 1527  
Toll Free Number: +1 877 772 3711  
E: [sales@ordior.com](mailto:sales@ordior.com)  
W: [www.ordior.com](http://www.ordior.com)



# ORDIOR

## Managing Your Copyrights

